

## Property Intake Form

Lead Source: \_\_\_\_\_

### Owner Information:

Property Owners Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Property Information:

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ever listed? Yes No      How Long? \_\_\_\_\_ Expired Date: \_\_\_\_\_

Price: \$ \_\_\_\_\_ Canceled? Y N

**Owner occupied:** Y N      **If no, is it rented:** Y N      **Mo Rent:** \$ \_\_\_\_\_

**Lease Termination Date:** \_\_\_\_\_

**Property Style:** Ranch, 2-Story, TriLvl, Stick-Built, Modular, Mobile

**# of Units & Configuration:** \_\_\_\_\_

**# Beds:** \_\_\_\_\_ **# Baths:** \_\_\_\_\_      **Garage:** # of Cars \_\_\_\_\_ Attached, Detached

**Rooms:** Fam, Rec, Den, Office, Dine, Loft, Sun,      **OutBldg:** Shed, Barn, Dog Pen

**Heating:** FAG, FAE, WoodStv, FirePlc, Solar, ElecBaseboard, \_\_\_\_\_

**A/C:** None, Central, Windows,

**Hot Water:** Installation Date \_\_\_\_\_ Tank, On Demand, NGas, Electric

**Basement Type:** None, Crawl, Partial, WlkOut, Full      **Finishing:** Unf, Partial, Full

Main SF \_\_\_\_\_ Bsmt SF \_\_\_\_\_ Other SF \_\_\_\_\_ Total SF \_\_\_\_\_ Lot Size \_\_\_\_\_

**Property Taxes:** \$ \_\_\_\_\_ **Year Blt:** \_\_\_\_\_ **Year Remodeled:** \_\_\_\_\_

**Property Condition:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Seller's estimated Cost of Rehab or Repairs:** \$ \_\_\_\_\_

**As-Is Value:** \$ \_\_\_\_\_ **ARV Value:** \$ \_\_\_\_\_ **Asking Price:** \$ \_\_\_\_\_

**Financing:** Is property owned free and clear? Y N      If no, what loans currently in place?

