

Property Intake Form

Lead Source: _____

Owner Information:

Property Owners Name: _____ Date: _____

Phone #: _____ Cell #: _____ E-mail: _____

Property Information:

Address: _____ City: _____ State: _____ Zip: _____

Ever listed? Yes No How Long? _____ Expired Date: _____

Price: \$ _____ Canceled? Y N

Owner occupied: Y N **If no, is it rented:** Y N **Mo Rent:** \$ _____

Lease Termination Date: _____

Property Style: Ranch, 2-Story, BiLvl, TriLvl, Stick-Built, Modular, Mobile

Beds: _____ **# Baths:** _____ **Garage:** # of Cars _____ Attached, Detached

Rooms: Fam, Rec, Den, Office, Dine, Loft, Sun, **OutBldg:** Shed, Barn, Dog Pen

Heating: FAG, FAE, WoodStv, FirePlc, Solar, ElecBaseboard, _____

A/C: None, Central, Windows,

Hot Water: Installation Date _____ Tank, On Demand, NGas, Electric

Basement Type: None, Crawl, Partial, WlkOut, Full **Finishing:** Unf, Partial, Full

Main SF _____ Bsmt SF _____ Other SF _____ Total SF _____ Lot Size _____

Property Taxes: \$ _____ **Year Blt:** _____ **Year Remodeled:** _____

Property Condition: _____

Seller's estimated Cost of Rehab or Repairs: \$ _____

As-Is Value: \$ _____ **ARV Value:** \$ _____ **Asking Price:** \$ _____

Financing: Is property owned free and clear? Y N If no, what loans currently in place?

